

# COUNCIL MEETING

Wednesday, 10th February,  
2016  
at 2.00 pm

Council Chamber - Civic Centre

## **This meeting is open to the public**

### **Members of the Council**

The Mayor – Chair

The Sheriff – Vice-chair

Leader of the Council

Members of the Council (See overleaf)

### **Contacts**

Service Director, Legal and Governance

Richard Ivory

Tel 023 8083 2794

Email: [richard.ivory@southampton.gov.uk](mailto:richard.ivory@southampton.gov.uk)

Democratic Services Manager

Sandra Coltman

Tel: 023 8083 2718

Email: [sandra.coltman@southampton.gov.uk](mailto:sandra.coltman@southampton.gov.uk)

<b>WARD</b>	<b>COUNCILLOR</b>	<b>WARD</b>	<b>COUNCILLOR</b>
<b>Bargate</b>	Bogle Noon Tucker	<b>Millbrook</b>	Denness Furnell Galton
<b>Bassett</b>	Hannides B Harris L Harris	<b>Peartree</b>	Houghton Keogh Lewzey
<b>Bevois</b>	Barnes-Andrews Burke Rayment	<b>Portswood</b>	Norris Claisse O'Neill
<b>Bitterne</b>	Jordan Letts Lloyd	<b>Redbridge</b>	McEwing Pope Whitbread
<b>Bitterne Park</b>	Fuller Inglis White	<b>Shirley</b>	Chaloner Coombs Kaur
<b>Coxford</b>	Morrell Spicer Thomas	<b>Sholing</b>	Hecks Jeffery Wilkinson
<b>Freemantle</b>	Moulton Parnell Shields	<b>Swaythling</b>	Mintoff Painton Vassiliou
<b>Harefield</b>	Daunt Fitzhenry Smith	<b>Woolston</b>	Chamberlain Hammond Payne

## PUBLIC INFORMATION

### **Role of the Council**

The Council comprises all 48 Councillors. The Council normally meets six times a year including the annual meeting, at which the Mayor and the Council Leader are elected and committees and sub-committees are appointed, and the budget meeting, at which the Council Tax is set for the following year.

The Council approves the policy framework, which is a series of plans and strategies recommended by the Executive, which set out the key policies and programmes for the main services provided by the Council. It receives a summary report of decisions made by the Executive, and reports on specific issues raised by the Overview and Scrutiny Management Committee. The Council also considers questions and motions submitted by Council Members on matters for which the Council has a responsibility or which affect the City.

## **PUBLIC INVOLVEMENT**

**Questions:-** People who live or work in the City may ask questions of the Mayor, Chairs of Committees and Members of the Executive. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.8)

**Petitions:-** At a meeting of the Council any Member or member of the public may present a petition which is submitted in accordance with the Council's scheme for handling petitions. Petitions containing more than 1,500 signatures (qualifying) will be debated at a Council meeting. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.1)

**Representations:-** At the discretion of the Mayor, members of the public may address the Council on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

**Deputations:-** A deputation of up to three people can apply to address the Council. A deputation may include the presentation of a petition. (See the Council's Constitution ref Part 4 Council Procedure Rules 10.7)

## **MEETING INFORMATION**

**Use of Social Media:-** The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting

**Mobile Telephones** – Please switch your mobile telephones to silent whilst in the meeting.

**Fire Procedure** – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised by Council officers what action to take.

### **Southampton City Council's Priorities:**

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

**Access** – Access is available for disabled people. Please contact the Council Administrator who will help to make any necessary arrangements

**Smoking policy** – The Council operates a no-smoking policy in all civic buildings

### **Proposed dates of meetings (Municipal year 2015/16)**

<b>2015</b>	<b>2016</b>
15 July	10 February (Budget)
16 September	16 March
18 November	18 May (AGM)*

\*Date subject to the election schedule

## CONDUCT OF MEETING

### **FUNCTIONS OF THE COUNCIL**

The functions of the Council are set out in Article 4 of Part 2 of the Constitution

### **BUSINESS TO BE DISCUSSED**

Only those items listed on the attached agenda may be considered at this meeting.

### **RULES OF PROCEDURE**

The meeting is governed by the Council Procedure Rules as set out in Part 4 of the Constitution.

### **QUORUM**

The minimum number of appointed Members required to be in attendance to hold the meeting is 16.

## **DISCLOSURE OF INTERESTS**

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

### **DISCLOSABLE PECUNIARY INTERESTS**

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship: Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.
- (iv) Any beneficial interest in land which is within the area of Southampton.
- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.
- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.
- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:
  - a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
  - b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

### **Other Interests**

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

## **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the “rationality” or “taking leave of your senses” principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, ‘live now, pay later’ and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

Service Director, Legal and Governance  
Richard Ivory  
Civic Centre, Southampton, SO14 7LY

Tuesday, 2 February 2016

**TO: ALL MEMBERS OF THE SOUTHAMPTON CITY COUNCIL**

You are hereby summoned to attend a meeting of the COUNCIL to be held on WEDNESDAY, 10TH FEBRUARY, 2016 in the COUNCIL CHAMBER CIVIC CENTRE at 2:00pm when the following business is proposed to be transacted:-

**1 APOLOGIES**

To receive any apologies.

**2 ANNOUNCEMENTS FROM THE MAYOR AND LEADER**

Matters especially brought forward by the Mayor and the Leader.

**3 DEPUTATIONS, PETITIONS AND PUBLIC QUESTIONS**

To receive any requests for Deputations, Presentation of Petitions or Public Questions.

**4 COUNCIL TAX SETTING AND RELATED MATTERS**

**a The Medium Term Strategy (MTFS) 2015/16 - 2019/20\_(Pages 1 - 46)**

Report of the Cabinet Member for Finance detailing an update on the Medium Term Financial Strategy for the period 2015/16 - 2020/21, attached.

**b The General Fund Capital Programme 2015/16 TO 2019/20\_(Pages 47 - 128)**

Report of the Cabinet Member for Finance seeking to inform Council of any major changes in the overall General Fund Capital Programme since it was last reported on 18 November 2015. This report also outlines the way in which the revised programme has been funded, reflecting the changes in availability and usage of capital resources, attached.

**c General Fund Revenue Budget 2016/17 to 2019/20\_(Pages 129 - 256)**

Report of the Cabinet Member for Finance seeking to set out the latest estimated overall financial position on the General Fund Revenue Budget for 2016/17 to 2019/20 and to outline the main issues that need to be addressed in considering the Cabinet's Budget and Council Tax proposals to Council on 10 February 2016, attached.

**5 HOUSING REVENUE ACCOUNT BUDGET REPORT AND BUSINESS PLAN** □  
(Pages 257 - 294)

Report of the Cabinet Member for Housing and Sustainability seeking approval for the Housing Revenue Account (HRA) budget proposals and long term business plan to be recommended to the budget setting meeting on 10 February 2016 including:

- the proposed 2016/17 HRA revenue estimates, together with proposed rent and service charge levels;
- the updated HRA capital programme for the period to 2020/21 and
- the 30 year long term HRA business plan covering both capital and revenue projections, attached.

**6 PRUDENTIAL LIMITS AND TREASURY MANAGEMENT STRATEGY 2016/17 TO 2018/19** (Pages 295 - 336)

Report of the Chief Financial Officer regarding the Council's current and proposed treasury management strategy for the coming year, attached.

**7 MUNICIPAL BONDS AGENCY** (Pages 337 - 384)

Report of the Chief Financial Officer seeking approval for the Council to enter into the Municipal Bonds Agency's Framework Agreement, attached.

**8 REVISIONS TO THE CONSTITUTION - TRANSFORMATION PROJECTS** (Pages 385 - 388)

Report of the Service Director, Legal and Governance regarding revisions to various elements of the Constitution as part of the Council's significant Transformation agenda in order to enable early decision making which will permit quicker project implementation and realisation of financial savings, attached.

**9 APPOINTMENT OF RETURNING OFFICER AND ELECTORAL REGISTRATION OFFICER AND NOTING THE MONITORING AND CHIEF FINANCIAL OFFICERS POSITIONS** (Pages 389 - 392)

Report of Service Director, Legal and Governance regarding the recent senior management restructure undertaken by the Chief Executive under delegated powers, attached.

**10 EXCLUSION OF THE PRESS AND PUBLIC - CONFIDENTIAL PAPERS INCLUDED IN THE FOLLOWING ITEM**

To move that in accordance with the Council's Constitution, specifically the Access to Information procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the confidential report number 11.

This report is exempt from publication by virtue of the Council's Access to Information Procedure Rules as contained in the Constitution particularly as it contains:-

- Information relating to the financial or business affairs of any particular person (including the authority holding that information) (paragraph 3)
- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings (paragraph 5)
- Information which is subject to any obligation of confidentiality (paragraph 7A)

If the content of this report were to be treated as a public document it would reveal information that is both commercially sensitive and detrimental to the business affairs of the Council.

## **11 TRANSFORMATION PROJECT** (Pages 393 - 396)

Report of the Transformation Implementation Director providing an update on the latest Transformation position, attached.

NOTE: There will be prayers by Reverend Doctor Julian Davies in the Mayor's Reception Room at 1.45 pm for Members of the Council and Officers who wish to attend.



Richard Ivory  
Service Director, Legal and Governance